



Term Withdrawal Form

Important Information

- **This form should be used if the student intends to withdraw from all classes during the term/semester.**
- If the student wishes to withdraw only from one or more classes, and intends to remain enrolled in other classes, a course withdrawal form should be used.
- Withdrawing from the term may impact the student's visa status (if in the country on a student visa). WUT is required to notify the immigration authorities if any student on a student visa is no longer enrolled with the University. This may result in the student visa being cancelled (visa status is maintained only for students who have registered for classes in the following term).
- The refund of fees takes (on average) 15 days from the submission of this form.

Process

- Once this form is completed, and required signatures have been obtained, please submit it to the Academic coordinator (in Bkk) or at the One Stop Service (in Cha-am).
- A copy of your student id or passport and details of your bank account need to be attached along with this form. Please note that the refund process will be initiated only on the receipt of this form along with the required documents aforementioned.

Name: _____ Student ID: _____

Status: Undergrad Grad Major: _____

Term/Semester(please mention year): _____

Reason for withdrawal: _____

Do you intend to take classes in the next term/semester: Yes No

Which term/semester do you intend to return to WUT? Fall 1 Fall 2 Spring 1 Spring 2 Summer

Would you like your fees to be refunded? Yes No (If yes, please provide bank account details below)

Account no. _____ Account name: _____

Bank Name: _____ Branch: _____

Bank address: _____

Signature of student: _____

Signature of advisor: _____